

**Kentucky Mental Health Planning and Advisory Council
Nominating Committee
January 24, 2008
Small Conference Room, 4th Floor, 100 Fair Oaks Lane
Frankfort, Kentucky**

Council Members Present: Trudy Abshire, Rita Brooks, Rebecca Garrett, Janet Gothard, Gayla Hayes, Robert Hicks, Mary Sue Klusman, Steve Liles, Doreen Mills, Betty Jo Moss

Guests Present: Carolyn Bray, Melissa Crowdus

MHMR Staff Present: Michele Blevins, Christie Penn, Melissa Runyon

TOPIC	OUTCOME	NEXT STEPS
Call to Order and Welcome	Rebecca Garrett called the meeting to order at 12:42 p.m.	
Review of the By-Laws and Discussion of Nomination Process	<p>The Committee reviewed the Articles of the Council's By-laws pertinent to the nomination process and duties of officers.</p> <p>The Committee reviewed the "Candidate Qualities" tool provided to assist with decision making (not to be collected).</p> <p>Robert Hicks commented that in addition to facilitating Council meetings, the Chair is also required to attend two national meetings per year and to make a brief presentation at one of these. The Vice Chair assumes the duties of the Chair when that officer is not available. The Secretary may assist with preparation of the meeting summary drafts, will begin keeping attendance in 2008, and may assist with other duties that may arise.</p> <p>Michele Blevins stated that she would like to see the Council become as self-sufficient as possible and to do this we need a strong Executive Committee who will decide on agenda items and Council priorities, etc.</p> <p>Rita Brooks made a motion that the Nominating Committee go into a closed session. Mary Sue Klusman seconded and the motion carried. Guests were asked to step out of the room during the nomination and voting process.</p> <p>Committee members asked to nominate individuals for each of the three offices (Chair, Vice Chair and Secretary). Nominations and votes were taken for one office at a time (submitted anonymously on index cards). Nominees were only able to accept nomination for one</p>	

	<p>office.</p> <p>Robert Hicks recommended that the Committee strongly look at each candidate's ability to put the state level perspective as a priority.</p>	
Nominations for Chair	<p>Rebecca Garrett, Mary Sue Klusman, and Gayla Hayes received nominations for the position of Chair. Mary Sue and Gayla declined their nominations. The Committee voted to recommend Rebecca Garrett as Chair.</p>	
Nominations for Vice Chair	<p>Mary Sue Klusman, Molly Clouse, Janet Gothard, and Betty Jo Moss received nominations for the position of chair. Mary Sue declined her nomination. The Committee voted to recommend Janet Gothard as Vice Chair.</p>	
Nominations for Secretary	<p>Betty Jo Moss, Gayla Hayes, Mary Sue Klusman, Steve Liles, Robert Hicks, and Trudy Abshire received nominations for the office of Secretary. Betty Jo, Gayla, Steve, Robert, and Trudy all declined their nominations. The Committee voted to recommend Mary Sue Klusman as Secretary.</p>	<p>This committee will share their recommendations for Officers with the full Council on February 7, 2008.</p>
Other Items from the Committee	<p>Robert Hicks stated that some Council members had commented to him that the stipend should be increased.</p> <p>Trudy Abshire stated that she wants individuals from the entire state to have the opportunity to be represented at committee meetings as well as Council meetings and that lodging should be provided for all meetings.</p> <p>For historical note, Robert Hicks stated that he was the first Chair of the Council after Public Law 102:321 mandated the formation of the Council and he served in that position for approximately ten (10) years.</p>	
Public Comment	<p>Melissa Crowdus recommended that the scoring/points be removed from the Candidate Qualities tool as the tool could easily be misused for voting.</p>	<p>Tool may be revised with recommendation in mind.</p>
Adjournment	<p>Rita Brooks made a motion to adjourn at 2:22 p.m. Steve Liles seconded and the motion carried.</p>	
Next Meeting	<p>February 1, 2008 100 Fair Oaks Lane, 4th Floor Small Conference Room 12:00 p.m. to 4:00 p.m.</p>	